

**Kingsport Public Library Commission – Meeting Minutes
Email vote April 2020**

Members Voting: Lane Dukart, Kate Harden, Margaret Counts, Dorothy Dobbins, Melissa Hamby

Actions Taken:

Approval of Circulation policy change - Ecard update

Items Requiring Email Vote:

Circulation Policy – Ecard update - update the Circulation policy to allow anyone in the Community to receive an eCard by phone or email/submitting an online form. An eCard would provide access to our READs titles (ebooks, eaudiobooks, magazines), CreativeBug database (craft tutorials and patterns), and provided as a digital home resource during the COVID-19 crisis Ancestry (genealogy database) and Newspaper Archives. It would not cost us any additional money to provide the resources this way and there are no materials to be lost if they do not return them.

eCard	Residents living within 50 miles of library. Provide Name, email address, and zip code by phone or electronically. Students attending a school within Library Service Area Teachers can contact Youth Services to obtain cards	Can ONLY access electronic resources provided by the library Cannot access public internet computers
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All items submitted for email vote were approved.

Respectfully submitted,

Chris Markley, Manager
August 14, 2020

