



**Kingsport Public Library Commission – Meeting Minutes
Kingsport Public Library Boardroom
Monday, Nov. 11, 2019**

Members Present: Lane Dukart, Margaret Counts, Katie Harden, Dorothy Dobbins, Betsy Cooper

Others Present: Chris Markley, Library Manager

Meeting was called to order by Lane Dukart, Commission Chair at 4:05 p.m.

Actions Taken:

Approval of October 2019 Meeting Minutes

Approval of Minutes: The minutes from the October 2019 meeting were approved. Motion made by Margaret to approve; second by Kate, approval unanimous.

Regional Director's Report: The Regional Office was closed so Chris Markley shared the report (on file) highlighting that Amy Kimani is the new Regional Director began on October 21, 2019 and that the Homelessness in Libraries training is available to Commissioners.

Manager's Report: As emailed (on file). Chris Markley shared information about special hours for the Library in November for Thanksgiving. She also shared information about programming and invited the Library Commission and their family's to join the Library staff in the Christmas parade on December 7th.

Circulation and financial reports as emailed (on file).

Old Business:

Chris provided an update on the Strategic Plan including the Executive Summary of Community Survey Responses (on file). The overwhelming lack of knowledge of what the Library offered was a key finding from across the community. The Strategic plan itself continues to be modified to create a document that reflects the needs of the community that can be addressed by the Library and does not require large Capital investment by the City. The Facilities Assessment is the document to address the building needs. Stu Wilson, lead consultant for Library Strategies, had a conversation with Chris McCartt about the Library and the Strategic Plan.



New Business:

The Library's engagement with the community and other community organizations was discussed in the Strategic Planning Community Retreat. Information about Library staff member's representation of the Library in outside organizations was shared.

Meeting adjourned by Lane Dukart at 4:44 p.m.

Respectfully submitted,

Chris Markley, Manager
Oct. 15, 2019