



**Kingsport Public Library Commission – Meeting Minutes  
Kingsport Public Library Boardroom  
Monday, March 11, 2019**

**Members Present:** Lane Dukart, Margaret Counts, Betsy Cooper, Dorothy Dobbins

**Others Present:** Chris Markley, Library Manager            Nancy Roark, HORL Director  
Gail Campbell, KPL Regional Board Representative

Meeting was called to order by Lane Dukart, Commission Chair at 4:01 p.m.

**Actions Taken:**

- Approval of February 2019 Meeting Minutes
- Approval of Technology Plan

**Approval of Minutes:** The minutes from the February 2019 were approved. Motion made by Lane to approve; second by Margaret, approval unanimous.

**Regional Director's Report:** Nancy Roark shared information about upcoming events including the World War I digitization training and scan day that is being held at Kingsport Public Library in partnership with Tennessee State Library and Archives, the date was changed to April 11. Welcomed Gail Campbell, Kingsport's representative to the Regional Library Board. Explained the role of the Regional Board, similar to the local Library Board but at a regional level. Nancy will be attending Library Legislative Day on March 12, 2019 to meet with representatives and promote all the libraries provide for the citizens of the state.

**Manager's Report:** As emailed (on file). Chris Markley shared information about events at the Library including the March Movie (March 23, 2019) and the ongoing Green and Growing workshop series offered in partnership with Keep Kingsport Beautiful every Thursday in March at 12 p.m. The Makerspace will begin to offer Open Lab on Thursday afternoons, 3-5 p.m. in March. She also shared the success of the Saturday movie, 30 people attended February movie and enjoyed popcorn from the new popcorn machine purchased by the Friends of Library. Office Trivia was attended by 40 people of all ages. The next trivia night will be the 2<sup>nd</sup> Tuesday in May and be Marvel Movies.

The first intern led Saturday technology class is this Saturday March 16 (Word), this will provide us the opportunity to offer a class on a different day and be able to analyze attendance to determine if it should be a more regular offering.



Chris shared information about the Accountable Care Community, 150 organizations across East Tennessee and Southwest Virginia working together to support the health of the communities. Chris and the library will be joining this group and will continue to share information.

Circulation, financial, and department reports as emailed (on file).

**Old Business: Technology Plan** – The Technology Plan (on file) provides a guide for the Library to use to make decisions related to technology. The Budget included reflects recurring Annual expenses and were the expenses from FY17-18, these are used for guidance as fees may increase this year. Motion to approve made by Lane, Betsy seconded, unanimous approval.

**New Business:** Chris shared information about security cameras. Security camera update will be part of the CIP expenditure, the quote from Traake Systems is \$22,022.30 and includes 20 cameras and installation. The cameras will be able to be monitored remotely. Chris is waiting for information about placement of the cameras, what type of camera is being placed where, and a few other logistical questions before bringing it to the Commission. The proposal is tabled until complete information is received.

Meeting adjourned by Lane Dukart at 4:32 p.m.

Respectfully submitted,

Chris Markley, Manager  
March 12, 2019