



## **Kingsport Public Library Commission – Meeting Minutes Email vote May 26, 2020**

**Members Voting:** Lane Dukart, Margaret Counts, Jaclyn Clendenen, Betsy Cooper, Dorothy Dobbins, Melissa Hamby, Kate Harden

### **Actions Taken:**

- Approval of CARES grant application
- Approval of Fine and Fee Changes
- Approval of Circulation Policy changes
- Approval of Chromebook Policy and Agreement

### **Items Requiring Email Vote:**

CARES grant application proposal – The grant will provide funds for digital resources to increase access in the community. The total of what we are asking for in the grant is \$18,315 for 20 chromebooks, 30 hotspots, and a microphone. There is no requirement for matching funds.

Fine and Fee Changes – addition of fines and fees for video games (\$1.00/day, \$5.00 maximum) and Chromebooks (\$5.00/day, \$2500/maximum, lost fees: Chromebook \$200.00, Charger \$15.00, Wireless Mouse \$15.00, Carrying Case \$15.00)

Circulation Policy- addition of Video games and Chromebook - The videogames will be circulated like DVDs (1 week, no renewals, checkout on Adult cards only) and have the same fines as DVDs (\$1.00/day). Since RedBox has stopped renting video games there is a need for a circulating collection. Chromebooks will circulate for 1 week, to Adults only, with 1 renewal and the same fines as hotspots (\$5.00/day).

Chromebook policy and agreement – details the requirements for the circulation of Chromebooks and form required to check out a Chromebook. Adults only for 7 days with 1 renewal.

.All items submitted for email vote were approved by majority of the Library Commission.

Respectfully submitted,

Chris Markley, Manager  
August 14, 2020



