



**Kingsport Public Library Commission – Meeting Minutes
Kingsport Public Library Boardroom
Monday, August 12, 2019**

Members Present: Lane Dukart, Margaret Counts, Dorothy Dobbins, Katie Harden, Melissa Hamby, Jacalyn Clendenen

Others Present: Chris Markley, Library Manager Nancy Roark, HORL Director
Whitney Nelson, HORL Assistant Director Gail Campbell, KPL Regional Board Representative

Meeting was called to order by Lane Dukart, Commission Chair at 4:02 p.m.

Actions Taken:

- Approval of May 2019 Meeting Minutes
- Approval of June 2019 Email Vote Minutes

Approval of Minutes: The minutes from the May 2019 meeting and the June 2019 email vote minutes were approved. Motion made by Lane to approve; second by Jaclyn, approval unanimous.

Regional Director's Report: As emailed (on file) Nancy Roark presented certificates for completion of Trustee certification to Lane Dukart, Jacalyn Clendenen, and Melissa Hamby. Katie Harden has completed the training as well. Whitney Nelson shared information about upcoming trainings and the September 23rd Trustee workshop. Nancy Roark shared that this will be her last meeting, she has accepted a new job and will be relocating to Florida.

Manager's Report: As emailed (on file). Chris Markley shared what is new at the Library: hotspots for checkout (\$10/7 days), fax service (\$1/page), and the Makerspace resources (Cricut machine, button makers, and die cut machine). She shared information about events at the Library including that August is OWL Wizarding Wonders month and participants can earn points for their 'house' for attending events and logging reading. Events in August will be themed to the Wizarding Wonders month. Chris shared that a team of 4 from the Kingsport Public Library was one of six teams from 5 states selected to participate in EXCITE Transformation for Libraries. This 3 day workshop is designed to equip teams with skills to design and implement innovative services at the library. Chris Markley, Casey Applebaum, Kate Woodworth, and Donna McMillan are the team members.



Casey Applebaum, Youth services supervisor, just received word that we have been awarded the ALA (American Library Association) Great Stories Club grant on Truth, Racial Healing and Transformation, "Growing Up Brave on the Margins: Courage and Coming of Age. We will be partnering with Girls Inc. to " work with small groups of approximately 10 teens; provide up to four theme-related books for each participant to keep as their own; convene opportunities for exploration and discussion of relevant humanities content among peers; and offer sessions for program conveners and participants led by a racial healing practitioner(s). Casey and her partner from Girls Inc. will be traveling to Chicago for training related to the grant in October.

Circulation and financial reports as emailed (on file).

Old Business:

Security cameras are currently being installed with a scheduled completion date of August 16th.

Chris provided an update on the Strategic Planning and Facilities assessment progress. Community involvement is key in the plan. A community survey will be released in the next several weeks. A link to the survey will be shared and I encourage you to complete the survey and share the link with other community members. It is vital that we have as many community members, both users and non-users complete the survey. Community input will also be sought at a Community Retreat on September 28th. Community members from across the community will be invited to attend and participate in a dialog about the community and its needs and visions. If you have people that you think are important to include in the discussion please email Chris with contact information. Chris will let Strategic Planning Committee members know prior to invitations being sent so they can make their invitees aware of the upcoming invite. The Library Commission is invited to participate in the Community Retreat on September 28 9 a.m.-3 p.m.

New Business: NONE

Meeting adjourned by Lane Dukart at 4:37 p.m.

Respectfully submitted,

Chris Markley, Manager
August 13, 2019